



Payment Received On:

SUBDIVISION APPLICATION

APPLICANT INFORMATION

Name(s) of Applicant(s): _____

Name of Business (if applicable): _____

Mailing Address: _____

Email Address: _____ Phone Number: _____

SUBDIVISION TYPE

- | | | |
|--|--|---|
| <input type="checkbox"/> Full Subdivision | <input type="checkbox"/> Agricultural Subdivision | <input type="checkbox"/> Planned Unit Development |
| <input type="checkbox"/> Minor-Lot Subdivision | <input type="checkbox"/> Agricultural Land Exemption | <input type="checkbox"/> Other: _____ |

SUBDIVISION ACCESS STATUS

- | | | |
|---|--|--|
| <input type="checkbox"/> Existing Town/UDOT ROW | <input type="checkbox"/> Recorded Easement | <input type="checkbox"/> Prescriptive Easement |
| <input type="checkbox"/> New Road to be Developed | <input type="checkbox"/> Unknown/None | <input type="checkbox"/> Other: _____ |

SUBDIVISION INFORMATION

Current Address of Parcel: _____

Current Zoning of Parcel: _____ Tax ID Number of Parcel: _____

Proposed Water Supply: _____ Proposed Wastewater Disposal: _____

Water Right Number: _____

Proposed Development: _____

Proposed Number of Lots: _____ Acres: _____

SUBDIVISION APPLICATION

APPLICANT SIGNATORY

I hereby certify the above and foregoing information to be true and correct to the best of my knowledge, and that I am the current owner of record, or that I have attached hereto a notarized statement from the owner of record certifying his knowledge of my application for Subdivision, and my intended use of the property listed herein.

DATED this _____ day of _____, 20_____.

Applicant

ADMINISTRATIVE LAND USE AUTHORITY APPROVAL

Date of Issuance: _____

Administrative Land Use Authority

ADMINISTRATIVE LAND USE AUTHORITY

Office Address:

Mailing Address:

Email Address:

Office Phone:

SUBDIVISION APPLICATION CHECKLIST

- The applicant shall submit a complete Preliminary Subdivision Application to the Administrative Land Use Authority (ALUA) for review, the application shall include:
 - applicant information;
 - subdivision type;
 - subdivision access status;
 - subdivision information;
 - approval from the Southwest Utah Public Health Department for the Subdivision Feasibility Study;
 - approval from utility providers, if applicable (i.e., municipality, water company, district, etc.);
 - evidence of sufficient water rights for all proposed lots, if applicable;
 - one 24" x 36" final subdivision plat on Mylar drawn by a licensed surveyor in the State of Utah;
 - evidence of recordable deeds for all proposed lots in a minor lot or agricultural land exemption;
 - copy of master tax roll record to prove no back taxes are owed;
 - for a Full-Subdivision application, subdivision improvement plans for proposed roads, water lines, wastewater systems, power lines and other proposed utilities or services; and
 - attached zone change application, if applicable;
 - payment of all applicable fees resulting from the application (i.e., subdivision, zone change, etc.).
- If changes to the preliminary plat were required by the ALUA, the applicant shall submit the Final Plat Subdivision Application with required changes. If the preliminary plat was approved without changes, it shall be concurrently processed as the final subdivision application.
- Once the final plat has been approved by the ALUA, required improvements shall be installed within 1 year of final plat approval.
- Once the required improvements have been installed, inspected, and approved by the ALUA, the ALUA shall sign the final plat and the applicant shall record the subdivision plat at the office of the County Recorder.
- For minor lot, agricultural land exemptions, or any other process specifically exempted by the Subdivision Ordinance, the applicant shall file the record of survey and record associated deeds at the office of the County Recorder within 60 calendar days of final approval by the ALUA.